

## Clinical Trials Coordinator

The Woolcock Institute of Medical Research is world-renowned for its research into respiratory diseases and sleep disorders.

Located at Glebe, Sydney, in new state-of-the-art premises, we are seeking to fill a key position within our established research operations team. The successful applicant will be primarily responsible for assisting in clinical trial coordination, including patient recruitment, all aspects of patient assessments, data management and sample processing.

Ideally, applicants should have:

- a degree in nursing, biomedical science or a related field
- demonstrated organisational and planning skills
- the ability to work independently and as part of a multidisciplinary team
- excellent interpersonal and communication skills
- demonstrated computer competency
- a clear understanding of and commitment to the importance of confidentiality and data integrity;
- excellent attention to detail
- flexibility and the willingness to work as required to meet deadlines.

Experience in the conduct of clinical drug trials is preferred as is possession of venipuncture skills although applicants without these latter skills need to be willing to undertake the appropriate training.

This is a full-time position initially for a fixed term of twelve months and only those applicants with the right to work in Australia may apply.

Salary will be commensurate with experience, and the Woolcock offers attractive salary packaging benefits.

A position description and further information can be obtained by contacting Mr Chris Burke, Human Resources Officer on (02) 9114 0351 or email [chrisb@woolcock.org.au](mailto:chrisb@woolcock.org.au)

Applications addressing the selection criteria and including the names and contact details of at least two work-related referees, should be sent to Chris Burke, by 19th August 2008.